

your Ref: CGNP/JPB/JEB

Grant Thornton UK LLP
110 Queen Street
Glasgow
G1 3BX

6 September, 2019

Dear Sirs

Cairngorms National Park Authority Financial Statements for the year ended 31 March 2019

This representation letter is provided in connection with the audit of the financial statements of Cairngorms National Park Authority (the Authority), for the year ended 31 March 2019 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view in accordance with International Financial Reporting Standards, the National Parks (Scotland) Act 2000, the 2018/19 Financial Reporting Manual (the FReM) and applicable law.

We confirm that to the best of our knowledge and belief having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

- i We have fulfilled our responsibilities for the preparation of the financial statements in accordance with proper practices as set out in the Financial Reporting Manual which give a true and fair view in accordance therewith.
- ii We have complied with the requirements of all statutory directions affecting the Authority and these matters have been appropriately reflected and disclosed in the financial statements.
- iii The Authority has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance. There has been no non-compliance with requirements of regulatory authorities that could have a material effect on the financial statements in the event of non-compliance.

- iv We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
- v Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- vi We are satisfied that the material judgements used in the preparation of financial statements are soundly based, in accordance with the FReM and adequately disclosed in the financial statements. There are no other material judgements that need to be disclosed.
- vii Except as disclosed in the financial statements:
 - a there are no unrecorded liabilities, actual or contingent
 - b none of the assets of the Authority have been assigned, pledged or mortgaged
 - c there are no material prior year charges or credits, nor exceptional or non-recurring items requiring separate disclosure.
- viii Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of the FReM.
- ix All events subsequent to the date of the financial statements and for which the FReM requires adjustment or disclosure have been adjusted or disclosed.
- x Actual or possible litigation and claims have been accounted for and disclosed in accordance with the requirements of the FReM.
- xi We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements.
- xii We believe that the financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the Authority's needs. We believe that no further disclosures relating to the Authority's ability to continue as a going concern need to be made in the financial statements.
- xiii We have reviewed the carrying value of property, plant and equipment and have noted no impairments beyond those already included in the financial statements. We confirm that we are comfortable with the carrying value of property, plant and equipment.
- xiv We have reviewed the accounting for grant income, and confirm that we are comfortable that all relevant conditions have been met in relation to all amounts recognised as income in the year.

- xv We have considered the unadjusted misstatements schedule included in your Audit Findings Report and attached. We have not adjusted the financial statements for these misstatements brought to our attention as they are immaterial to the results of the Authority and its financial position at the year-end.

- xvi We have considered the impact of new accounting standards applicable to the financial statements, including International Financial Reporting Standards (IFRS) 9: Financial Instruments and IFRS 15: Revenue From Contracts With Customers, on the accounts and have reflected these in our accounting policies accordingly.

Information Provided

- xvii We have provided you with:
 - a access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
 - b additional information that you have requested from us for the purpose of your audit; and
 - c unrestricted access to persons within the Authority from whom you determined it necessary to obtain audit evidence.

- xviii We have communicated to you all deficiencies in internal control of which management is aware.

- xix All transactions have been recorded in the accounting records and are reflected in the financial statements.

- xx We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

- xxi We have disclosed to you all our knowledge of fraud or suspected fraud affecting the Authority involving:
 - d management;
 - e employees who have significant roles in internal control; or
 - f others where the fraud could have a material effect on the financial statements.

- xxii We have disclosed to you all our knowledge of any allegations of fraud, or suspected fraud, affecting the financial statements communicated by employees, former employees, regulators or others.

- xxiii We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.
- xxiv We have disclosed to you the identity of all the Authority's related parties and all the related party relationships and transactions of which we are aware.
- xxv We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.

Governance Statement

- xxvi We are satisfied that the Governance Statement (GS) fairly reflects the Authority's risk assurance and governance framework and we confirm that we are not aware of any significant risks that are not disclosed within the GS.
- xxvii I acknowledge as Accountable Officer my responsibility for the corporate governance arrangements. I confirm that I have disclosed to the auditor all deficiencies in internal control of which I am aware.

Narrative Report

- xxviii The disclosures within the Performance Report fairly reflect our understanding of the financial and operating performance over the period covered by the financial statements.

Approval

The approval of this letter of representation was minuted by the Authority's Audit and Risk Committee at its meeting on 6 September 2019.

Yours sincerely

Grant Moir
Chief Executive and Accountable Officer

Appendix I: Unadjusted misstatements

Account	Dr £'000	(Cr) £'000	Description
Income - Projects		(50)	Being adjustment to recognise contributions from Highlands and Islands Enterprise in relation to project income in accordance with IFRS 15.
Creditors	50		
The authority did not adjust the financial statements as they do not consider the impact to be material to the financial statements.			