

Cairngorms National Park Authority

BOARD M E M O

To: Members
Copy: Management Team
From: Grant Moir

Date: 29th November 2018

**SUBJECT: THURSDAY 6TH DECEMBER, INFORMAL DISCUSSION & DINNER WITH GUESTS, THE PAGODA, GRANTOWN-ON-SPEY
FRIDAY 7TH DECEMBER, STAFFING & RECRUITMENT COMMITTEE IN THE DON MEETING ROOM FOLLOWED BY THE FORMAL BOARD MEETING IN THE SPEY/ DEE MEETINGS ROOM IN CAIRNGORMS NP HQ, GRANTOWN-ON-SPEY**

Members

This note is to provide details and timetable for the Informal Discussion and Dinner on 6th December 2018, with Lorne Crerar and Susan Smith of HIE. It also provides the details and timetable for the Staffing & Recruitment Committee meeting and Formal Board meeting on 7th December 2018.

6TH DECEMBER 2018

The Recital room, The Pagoda, Grantown-on-Spey

18.00 for 18.30 start	Informal Board Discussion with: Lorne Crerar, Chairman, Highlands & Islands Enterprise Susan Smith, Head of Business Development, Highlands & Islands Enterprise
19:45	Board Dinner with Guests

7TH DECEMBER 2018

Don Meeting room, Cairngorms NP HQ, Grantown-on-Spey

9.00	Staffing & Recruitment Committee meeting
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Dee & Spey Meeting rooms, Cairngorms NP HQ, Grantown-on-Spey

10.15	Tea, coffee and biscuits
10.30	Formal Board Meeting
Paper 1	Election of Board Deputy Convener & Planning Committee Convener
Paper 2	CEO Report & Convener Update
Paper 3	Board Member Committee/ Group Membership & Governance
Paper 4	Proposed Local Development Plan 2020
Paper 5	Cairngorms Economic Action Plan
Paper 6	Cairngorms Nature Action Plan
	NB: Annex to the Paper to follow next week
Paper 7	Cairngorms National Park Youth Council
Paper 8	Audit & Risk Committee Annual Report
Paper 9	Strategic Risk Management and Monitoring Corporate Performance
12.30 – 13.15	Lunch

13.15	Formal meeting to reconvene if required.
15.00approx	Close

Members wishing to raise known items under AOB at Board Meetings should advise the Convener or Chief Executive in advance of the meeting.

Apologies, if not already notified, should be sent to Alix at the Grantown office on 01479 870522 as soon as possible.

Grant