

**CAIRNGORMS NATIONAL PARK AUTHORITY  
FINANCE COMMITTEE**

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**FOR DECISION**

**Title:                   RATIFICATION OF PREVIOUSLY APPROVED  
EXPENDITURE PROPOSALS**

**Prepared by:       Denby Pettitt, Finance Manager**

**Purpose**

To summarise expenditure that has been approved by the Finance Committee since their last meeting on 6 May 2005.

**Recommendations**

- That the Committee formally approve the expenditure detailed in para.1 that it has previously approved by e-mail outwith the normal quarterly meetings.
- That the Committee formally record their approval to an amended proposal to fund the Cairngorms Chamber of Commerce.

**Executive Summary**

- (i) The Authority's Financial Memorandum sets out the monetary level above which expenditure needs to be approved by the Finance Committee as a means of internal control. This primarily relates to the award of consultancies valued at more than £10,000 used in meeting the Operational Plan.
  - (ii) Since the Committee meets quarterly there will be instances when expenditure needs to be approved between meetings. At their meeting in August 2004 the Finance Committee agreed this could be done via e-mail and that a summary of the proposals agreed in this manner would be presented to the next scheduled meeting of the Committee.
  - (iii) Finance Committee members met on 3 June to approve an amended Expenditure Justification Form relating to the Cairngorms Chamber of Commerce.
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## RATIFICATION OF EXPENDITURE PROPOSALS

### Proposals previously agreed by e-mail

1. Since the Finance Committee meeting on 6 May 2005 the following expenditure plans have been submitted to the Committee by e-mail for approval:

	Expenditure	Head of Group	Date circulated	£'000	E-mail approval received
(a)	Ballater All-abilities path	M. Ferguson	28 June	20	Yes
(b)	Integrated Grant - Cultural Heritage	A. Harper	07 July	40	Yes
(c)	Aviemore to Inverdrurie Cycleway	M. Ferguson	08 July	50	Yes
(d)	Bachnagairn path improvement	M. Ferguson	11 July	30	Yes

2. All the above expenditure received approval. Once a majority of responses in favour were received the expenditure was committed. There were no votes against any item.

### Proposal previously presented to the Finance Committee meeting

3. In addition to the above approvals made by e-mail, Finance Committee members met on 3 June to approve changes to the Expenditure Justification Form (EJF) relating to Cairngorms Chamber of Commerce. The initial EJF had been presented to the Finance Committee meeting on 6 May and an amended EJF which gave assurances relating to external funding, targets and pan-Park activities was approved on 3 June.
4. The Committee had previously minuted the involvement of Board members Bruce Luffman and Sally Dowden in the Chamber of Commerce, and that these Board members had played no part in the determination of the Authority's decision on the proposal.

**DENBY PETTITT**  
**31 August 2005**

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