

**CAIRNGORMS NATIONAL PARK AUTHORITY**  
**Finance Committee Paper 1 Annex 1 12/03/04**

CNPA Fin Comm Outturn Budgets 03-04.xls

<b>OUTTURN BUDGET for 2003-2004</b>	<b>Original</b>	<b>Budget Head Total</b>	<b>Revised</b>	<b>Budget Head Total</b>	<b>Projected Outturn</b>	<b>Budget Head Total</b>
<b>Staff Salaries</b>	523,456	<b>523,456</b>	573,159	<b>573,159</b>	<b>480,629</b>	<b>480,629</b>
<b>Other Staff Costs</b>		<b>93,378</b>		<b>217,044</b>		<b>264,134</b>
Staff recruitment	70,000		160,231		214,759	
Travel & Subsistence	9,402		37,014		25,273	
Pool Car	7,976		10,926		14,838	
Training	6,000		8,873		9,264	
<b>Board Costs</b>		<b>244,858</b>		<b>237,430</b>		<b>241,055</b>
Member salaries	173,358		189,717		190,793	
T&S for Board Members	37,500		10,893		13,575	
Member training	20,500		17,503		12,907	
Board meeting costs	3,500		5,699		5,175	
Committee meeting costs	3,600		7,243		7,992	
Adv Gp and Wkg Gp costs	6,400		6,375		10,613	
<b>Accommodation</b>		<b>427,599</b>		<b>510,648</b>		<b>473,192</b>
Office rent - GoS	72,500		30,714		30,714	
Office rent - Ballater	61,130		3,162		3,162	
Temporary Accommodation	2,175		5,565		5,631	
Rates/refuse/water	18,199		20,521		11,702	
Insurance	0		0		0	
Cleaning	6,935		6,553		5,207	
Heat & Light	5,280		5,701		5,491	
Office maintenance and refurbishment	97,880		264,273		251,953	
Furniture, fittings, equipment	46,000		59,319		41,359	
IT hardware	117,500		114,840		117,973	
<b>Office Services</b>		<b>33,829</b>		<b>36,575</b>		<b>28,558</b>
Telephone	8,846		9,278		6,799	
Postage	8,125		7,247		5,807	
Stationery, p'copying, gen office svcs	10,474		12,954		12,918	
Printed stationery	5,000		4,155		800	
Library and newspapers	1,384		2,941		2,234	
<b>Publications and PR</b>		<b>241,052</b>		<b>134,495</b>		<b>136,796</b>
Corporate ID (including website)	169,500		51,584		58,774	
PR adviser	33,492		18,952		20,150	
Publications	30,000		36,313		30,687	
Other info, events	8,060		27,646		27,185	
<b>Support Services</b>		<b>160,510</b>		<b>130,008</b>		<b>105,678</b>
HR Support	95,000		39,735		27,522	
Legal support	10,000		7,350		4,051	
Accounting support	4,000		4,000		2,000	
Accounting support (Annual Accounts)			5,000		5,000	
IT support (Internet)	6,260		1,034		683	
(Computers)			18,481		18,247	
(Web page)			8,782		2,947	
Misc (Other Professional Support)	30,250		29,256		30,291	
Annual Audit	10,000		12,000		11,467	
Subscriptions	5,000		4,370		3,470	
<b>Sub total</b>						
<b>Programme expenditure</b>		<b>282,251</b>		<b>159,190</b>		<b>164,124</b>
Existing Commitments	97,751		159,190		164,124	
Additional Commitments	184,500					
<b>Sub total</b>						
<b>TOTAL</b>		<b><u>2,006,933</u></b>		<b><u>1,998,549</u></b>		<b><u>1,894,166</u></b>
<b>Revised Grant in Aid allocation (less cost of capital and depreciation)</b>						<b><u>1,926,500</u></b>
<b>Underspend for year</b>						<b><u>32,334</u></b>

Mar-03