

CAIRNGORMS NATIONAL PARK AUTHORITY

MEETING OF THE AUDIT COMMITTEE

13th February 2004

9.00am Duke of Gordon Hotel, Kingussie

AGENDA

<u>Item</u>		<u>Paper</u>
1.	Welcome	
2.	Apologies	
3.	Minutes of the last meeting - approval	
4.	Matters arising from the Previous Meeting not otherwise appearing on Agenda	
5.	Report on Current Internal Control Systems <i>Andy Rinning, Head of Corporate Services</i>	Paper 1
6.	Audit Planning Memorandum <i>Jane Hope, Interim Chief Executive</i>	Paper 2
7.	Risk Management <i>Richard Davies, Independent Consultant</i>	Oral Report
8.	Appointment of Internal Auditor - Approval of Specification <i>Jane Hope, Interim Chief Executive [to be taken in private – Commercial in Confidence]</i>	Paper 3
9.	AOCB	
10.	Date of Next Meeting	