



# Note of the Governance Committee

26 May 2023

Completed via email correspondence

## Correspondents

Xander McDade (Convener)

Janet Hunter (Deputy Convener)

Gaener Rodger

Fiona McLean

Doug McAdam

Officers Supporting the Process

Grant Moir, CEO

David Cameron, Director of Corporate Services and Deputy CEO

## Communication Update (Paper 1)

1. Decision: Paper noted; breadth of communications recognised and appreciated; and no specific points raised with regard to priorities identified for 2023 Quarter 3 activity.
2. Future Discussion (possibly linked to further review of Committee Terms of Reference): where within the governance structure does scrutiny and assurance of communications plans and delivery of communications objectives best sit.

## Committee Terms of Reference (Paper 2)

3. Decision: Amendments agreed.
4. Potential future discussion: status of communications as also noted as possible follow up to Paper 1. Quorum and membership of committees may be resolved by forthcoming board consideration of Standing Orders and provision to amend quorum, otherwise this an issue that may need to be revisited.



### **Staff Register of Interest (Paper 3)**

5. Decision: Recommendation to publish Register of Interests of the Executive Management Team agreed.
  
6. One comment noted from one member that the wider staff register of interests should be available to the board. In further correspondence, explained that this suggestion cuts across the designed assurance process, whereby the staff register is available internally to senior management and the board therefore places reliance on, and takes assurance from, senior management exercising that element of organisational assurance in bringing forward papers, advice and analysis that is free of any potential conflict. This also cuts across our legal advice that whereas Executive Managers can have a reasonable expectation of public scrutiny over their private affairs, whereas other staff have a reasonable expectation of more restrictive access to their personal affairs and personal data within a line management relationship.