

# CAIRNGORMS NATIONAL PARK AUTHORITY

## MEETING OF THE AUDIT AND RISK COMMITTEE

19 February 2016

9:00am, Beaton Craige Room, Victoria Halls, Ballater

### AGENDA

<u>Item</u>	<u>Paper</u>
<b>Review Convener of Committee position, following election of Gordon Riddler to Deputy Convener of Planning Committee</b> <i>David Cameron, Director of Corporate Services</i>	Oral Update
1. Welcome	
2. Apologies	
3. <b>Minutes of Previous Meeting – 13 November 2015</b>	Draft Minutes
4. <b>Matters Arising</b>	
5. <b>FOR DECISION</b> Internal Audit Review: Governance <i>Andrew Shaw/Matthew Swan KPMG</i>	Paper 1
6. <b>FOR DECISION</b> Internal Audit Review: Income Generation <i>Andrew Shaw/Matthew Swan KPMG</i>	Paper 2
7. <b>FOR DECISION</b> Internal Audit Review: Financial and Internal Controls <i>Andrew Shaw/Matthew Swan KPMG</i>	Paper 3
8. <b>FOR DECISION</b> External Audit: 2015/16 Audit Plan <i>Asif Haseeb/Kyle McAulay, Audit Scotland</i>	Paper 4
9. <b>FOR DECISION</b> Draft Governance Statement <i>David Cameron, Director of Corporate Services</i>	Paper 5
10. <b>FOR DISCUSSION</b> Strategic Risk Register Update <i>David Cameron, Director of Corporate Services</i>	Paper 6

- 11 **FOR DISCUSSION** Paper 7  
Review of Outstanding Audit Recommendations  
*David Cameron, Corporate Services Director*
- 12 AOCB
- 13 Date of Next Meeting: 15 April 2016, Beaton Craigie room, Ballater  
**Note:** *Committee to consider whether this scheduled date would be useful in terms of business schedule, or whether it may be more desirable to switch meeting to 13 May 2016 prior to Planning Committee on that date.*
- 14 Motion to Move into Confidential Session
- 15 **Commercial – In Confidence** Oral Update  
**Update on Internal Audit Service Procurement**  
*David Cameron, Director of Corporate Services*