



For information

Title: Procurement action plan

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Purpose

This paper presents an action plan towards improvement of the Park Authority's procurement processes, procedures and internal controls. It has been developed in response to the Internal Audit review of procurement carried out by Azets as part of the approved 2023/24 audit programme.

Recommendations

The Audit and Risk Committee is asked to:

- a) Review progress made against each activity in the programme for improvement developed by management.

Programme for improvement

1. The Annex sets out actions required towards improving the Park Authority's procurement processes and controls and the progress made towards these improvements.

Conclusions

2. Three actions are now complete, and a further three may be considered complete after review by the Committee. Consideration remains to be given to monitoring and reporting processes.
3. Progress against the plan will continue to be provided monthly to the Chair and Vice-Chair of the committee and will be presented to the full committee at its next meeting in June.

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