

Risk Assessment

CNPA Planning Committee Site Visit from Albert Hall, Ballater to Ballater Station, Ballater – 25/05/18

Task / Work activity /operation Description:						Location:		Date of assessment:		Review date:	
CNPA Planning Committee Site Visit walking from Albert Hall, Ballater to Ballater Station, Ballater on Friday 25 May 2018						Ballater		9 May 2018			
								Assessors:		Signature:	
								Jane Shepherd, Planning Manager Katherine Donnachie Planning Officer		JaneShepherd Katherine Donnachie	
Number	Hazards: e.g. Trailing cable	Persons & numbers exposed	Harm: e.g. Tripping over cable and spraining ankle.	Risk Rating Without Controls			Controls: E.g. re route cable or cover with cable tidy	Risk Rating With Controls			
				C	L	R		C	L	R	
1	Road and traffic between Albert Hall and Ballater Station	Members of the CNPA Planning Committee and Staff.	RTA's and collisions	5	1	5	1. Main area is cordoned off due to adjacent works so traffic restricted area. 2. Director of Planning and Rural Development and Planning Committee Convener will brief all present on safe conduct required.	5	1	5	
2	Weather – cold and/or wet	Members of the CNPA Planning Committee and Staff.	Exposure	4	1	4	1. Advise members to wear appropriate clothing for the conditions. 2. Distance of walk will be around 5 minutes so little chance of long exposure to weather.	4	1	4	
3	Weather – high winds, storm	Members of the CNPA Planning Committee and Staff	Collisions with blown and falling objects,	4	1	4	1. Distance of walk will be around 5 minutes so little chance of long exposure to weather.	4	1	4	

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			including tree branches or building materials							
6	Uneven or slippery or icy terrain including broken paving	Members of the CNPA Planning Committee and Staff	Slips, trips and falls	4	2	8	<ol style="list-style-type: none"> 1. Staff leading site visit will be familiar with the route and choose a route and pace suitable for the group. 2. Participants will be briefed to take care for uneven paths/surfaces. 3. Staff attending site visit to carry a mobile phone to contact emergency services in case of accident. 4. Staff will advise participants to seek medical advice following any slips, trips or falls, supporting where required. 5. A first aid medical kit 	4	2	8

Further Recommendations

Additional controls that would further reduce the risk if Implemented in the future.	Date to be Actioned by	Date Completed

PPE Requirement

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Risk Rating Key

Likelihood (L)	x	Consequence (C)	=	(R)Overall Risk Rating
1 Very Unlikely		1 Insignificant		17-25 Unacceptable
2 Unlikely		2 Minor		10-16 Tolerable
3 Fairly Likely		3 Moderate		5-9 Adequate
4 Likely		4 Major		1-4 Acceptable
5 Very likely		5 Catastrophic		

Checked by: Gavin Miles Signature: Position: Head of Planning & Communities .