

APPLICATION GUIDELINES – Community Groups – West Cairngorms

Please expand all boxes in the Application Form as required to give as much information as possible about the people and the courses they are doing. We will use the information you provide to make decisions about the training we will fund and the grant amount available to you. Eligibility for support will relate to the aims and objectives of the community group.

Return the completed form *before the training takes place* to training@cairngorms.co.uk or post to the address at the bottom of the application form.

About the business

To be eligible, the community group must be constituted with a bank account and be wholly or partly within the Cairngorms National Park.

About the grant

We offer up to 40% support toward the costs of training, excluding any VAT element.

We will not fund entry level or refresher courses in subjects such as first aid or chainsaw. However we will fund advanced level courses in subjects such as first aid and chainsaw. We cannot fund training that is a statutory requirement.

We will only contribute to travel and accommodation in exceptional circumstances, please contact us to discuss further.

Any contribution we offer may only be claimed after the training has taken place and on provision of original receipted invoices showing that the community group named has paid for the training. Our contribution must be claimed as soon as possible after the training has taken place and in every case within the same financial year as the application date. Payment will be made to the community group.

Cap on funding

Funding will be capped at £5,000 per annum.

About the person (s) and the course (s)

A separate application form must be completed for each course - Please provide the following for each request - The title of the training course, the date and cost of the training and any qualification that will be received at the end of the course. Please also tell us how this training will benefit the person(s) receiving it, the community group and the Cairngorms National Park. We will also require each beneficiary to fill in a data protection form, an attendance and evaluation form on completion of training.

THIS INFORMATION IS MANDATORY IN ORDER TO QUALIFY FOR A GRANT.

Land Management Training Project

Developing Training in the Cairngorms National Park

APPLICATION GUIDELINES – West Cairngorms (continued)

What to do once the application form is completed

Please email the completed application form to training@cairngorms.co.uk or post to Cairngorms Training Project, Cairngorms National Park Authority, 14 The Square, Grantown-On-Spey, Moray, PH26 3HG.

In normal circumstances we will respond to you within 15 working days.

Many thanks.

Fiona Morris
Land Management Training & Support Officer
Cairngorms National Park Authority
14 The Square, Grantown-on-Spey
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Tel: 01479 873535
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NATIONAL PARK AUTHORITY
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