

# Land Management Training Project

## Developing Training in the Cairngorms National Park



### **APPLICATION GUIDELINES – East Cairngorms**

Please expand all boxes in the Application Form as required to give as much information as possible about the people and the courses they are doing. We will use the information you provide to make decisions about the training we will fund and the grant amount available to you.

**Return the completed form *before the training takes place* to [training@cairngorms.co.uk](mailto:training@cairngorms.co.uk) or post it to the address at the bottom of the application form. We cannot support applications received after training has begun.**

#### **About the business**

To be eligible, the business must be wholly or partly within the Cairngorms National Park and the individual whose training we support must work at least 50% of their time on land inside the National Park.

#### **About the grant**

We offer:

1. Up to 60% support toward the costs of land management training for employees (including self employed) who are between the ages of 20 and 25 provided they have been in the employment of the business for 3 months or more at the time of application. Applications should outline a training programme that develops the young person's skills and abilities and must be for a minimum of 2 training events in a period of less than one year. Examples of topics include management and leadership for land managers, woodland/wetland management, pest control, renewable energy, access management, low carbon land management, grassland management, soil management, etc.
2. Up to 40% for training directly related to land management e.g. gamekeeping, forestry, fencing, etc. Open to anyone (generally) aged 16 or over.
3. Up to 25% for other subjects i.e. upper level chainsaw, outdoor education qualifications, IT etc. Open to anyone (generally) aged 16 or over.

We will not fund entry level or refresher courses in subjects such as first aid or chainsaw. However we will fund advanced level courses in subjects such as first aid and chainsaw. We cannot fund training that is a statutory requirement.

We will only contribute to travel and accommodation in exceptional circumstances, please contact us to discuss further.

Any contribution we offer will exclude VAT (except contributions made to non-VAT registered businesses or organisations) and may only be claimed after the training has taken place and on provision of original receipted invoices showing that the business named has paid for the training. Our contribution must be claimed as soon as possible after the training has taken place and in every case within the same financial year as the application date.

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### **APPLICATION GUIDELINES – East Cairngorms (continued)**

#### **Cap on funding**

Funding provided at 60% will be capped at £3,000 per business, per annum. Total funding will be capped at £5,000 per business, per annum.

#### **About the person (s) and the course (s)**

**A separate application form must be completed for each course** - Please provide following for each request - The title of the training course, the date and cost of the training and any qualification that will be received at the end of the course. Please also tell us how this training will benefit the person(s) receiving it, the business and the Cairngorms National Park. We also require each beneficiary to fill in a data protection form, and an attendance and evaluation form and a course participant's form on completion of training.

#### **THIS INFORMATION IS MANDATORY IN ORDER TO QUALIFY FOR A GRANT.**

#### **What to do once the application form is completed:**

Please email the completed application form to [training@cairngorms.co.uk](mailto:training@cairngorms.co.uk) or post to Cairngorms Training Project, Cairngorms National Park Authority, 14 The Square, Grantown-on-Spey, Moray, PH26 3HG.

In normal circumstances we will respond to you within 15 working days.

Please contact us if you require any further information or would if you would like to discuss your application.

Many thanks

**Fiona Morris**  
**Land Management Training & Support Officer**  
**Cairngorms National Park Authority**  
**14 The Square, Grantown-on-Spey**  
**Moray, PH26 3HG**  
**Email: [training@cairngorms.co.uk](mailto:training@cairngorms.co.uk)**  
**Tel: 01479 873535**  
**Direct Dial: 01479 870535**

**CAIRNGORMS**  
NATIONAL PARK AUTHORITY

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