

# Land Management Training Project



## Data Protection Form

**Please read this form carefully, sign it and return it with your application**

The training project is part funded by the European Social Fund. As a condition of funding; they require us to collect data on all people we support. The information will be held electronically. Only the individual, his/her employer and the Cairngorms National Park Authority will have access to records.

The Cairngorms National Park Authority is registered to hold this information under the Data Protection Act 1998. The information marked with a star in the list below will be used for the purpose of evaluating and monitoring the project. Information will only be shared with ESF consistent with the requirements of the Data Protection Act 1998. Information will be aggregated before being used. The information will also be used to arrange training courses and for no other purposes.

The following details will be kept on the database for each employee:

Name, Contact Details (usually the business address), E mail address (either existing or new), Organisation name, Job title\*, Employment status\*, Age bracket\*, Gender\*, Ethnic origin\*, Disability\*.

If you agree that we may keep and use the information for the purposes outlined then please sign and return this form. It is a condition of our grant that we collect this information for everybody whose training we support. If you are not prepared to sign this then regrettably we will not be able to support your training.

Name (printed) .....

Name of Business .....

Signature.....

Date.....

