POWERPOINT!

Powerpoint is a really useful tool if you have been asked to make a presentation to a group of people. It's available on most computers and very easy to use. Check out our examples on Communicating Cairngorms for some ideas on how to create your own – just click on the presentations tag.

Powerpoint Tips:

1. Death by Powerpoint! Don't use too many slides, keep it simple.

2. Keep graphics clean and easy to view.

3. Keep text on slides to a minimum.

4. Rehearse your powerpoint before delivery.