
CAIRNGORMS NATIONAL PARK AUTHORITY

FOR DECISION

Title: GOVERNANCE RESPONSIBILITY STATEMENT

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Purpose

This paper presents the draft Governance Responsibility Statement for consideration by the Board.

Recommendations

The Board is asked to:

- a) **Consider the draft Governance Responsibility Statement;**
- b) **Consider and agree, subject to any approved amendments, whether the Governance Responsibility Framework represents an adequate document to guide the Authority's governance and decision making processes.**

Executive Summary

1. The Board agreed in March 2019 that a document was needed to clarify the roles of Board members and Executive managers in decision taking within the Cairngorms NPA. This has been reinforced by the recent internal audit of governance arrangements.
2. A governance Responsibility Statement has been drafted to fulfil this purpose of clarifying governance roles and decision making responsibilities. As advised previously to members, the draft document now attached has been developed by the Director of Corporate Services, the Convener and Deputy Convener, and reviewed and commented on by the Governance Group; the Audit and Risk Committee; and the Senior Management Team.
3. The draft document has been previously circulated to all members to consider and feedback any points of detail. The following amendments have been made following feedback received:
 - a) Clarification that part of the Convener's responsibility is to liaise with Ministers to identify potential future government policy evolution that may impact on the Authority's strategic direction;

- b) Clarification that part of the Executive Management Team's responsibility is to liaise with Ministers and senior government officials to identify potential future government policy evolution that may impact on the Authority's strategic direction;
 - c) Reiteration in the Executive Summary that where any of the criteria for Non-Executive responsibility is met, the suggestion is that decision making rests with a Board level process.
4. The full, updated document is set out an Annex I for consideration by the Board.

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