



Cairngorms 2030 Landscape and communities project: Call-off contract for creative practitioners (2026-2028)

Annex I: Additional bid information

Confidentiality

The Park Authority has taken reasonable care to ensure that the information contained in this brief is true and accurate in all material aspects. However, the Park Authority does not accept any responsibility for the information contained herein or in any other document or its accuracy or completeness and shall not be liable for any loss or damage because of such information or any subsequent communication. For the avoidance of doubt, this exclusion extends to liability in relation to any statement, opinion or conclusion contained in, or any omission from, this brief (including its annex) and in respect of any other written or oral communication transmitted (or otherwise made available) to any bidder. Only the express terms of any written contract, as and when it is executed, shall have any contractual effect in connection with those matters to which this brief relates.

If you consider that any of the information included in your bid is commercially sensitive, please mark this as 'CONFIDENTIAL' and explain in broad terms the harm that might result from disclosure.

Completion of quote

It should be noted that the Park Authority shall not be liable for any costs or expenses incurred with the preparation and/or submission of your bid.

By submitting a bid, bidders confirm that all prices will remain valid for 90 days from the bid submission deadline.

Evaluation/Acceptance of Bid

The contract shall be awarded to the best bids to meet the Park Authority's requirements whilst having regard to price. The Park Authority shall not be bound to accept the lowest or any bid.



Bids will only be accepted by issue of a letter of acceptance by the Park Authority following the bid process.

Error

Bidders are advised that if the Park Authority suspects that there has been an error in the price calculation in a bid (or if bidders submit a price that is significantly and unrealistically low) it reserves the right to seek clarification as it considers necessary from the bidder. In relation to significantly low and unrealistic prices submitted, bidders may be asked to confirm the accuracy and ability to sustain such a price. The Park Authority reserves discretion to reject any bid return whereby an abnormally low price cannot be justified.

Contract

The successful bidder will be required to enter into a contract with the Park Authority as specified in these documents, including The Cairngorms National Park Authority (Park Authority) conditions of contract for the purchase of services (Annex II).

Other Charges

Whilst every effort has been made to outline all the requirements of The Park Authority, bidders must ensure that their bid document covers all the services and charges that will be applicable for the duration of the contract.

The following documents shall form the contract between the Park Authority and the creative practitioner:

- a) This brief and Annex I (Tender details)
- b) Our Terms and Conditions Annex II
- c) The creative practitioner's bid received (including any clarifications thereto).

Bidders shall not disclose their bid in whole or in part to any third party without the express permission of the Park Authority until after the Park Authority has made its final decision regarding the award of the contract.

All bidders must be inclusive of any and all charges likely to be incurred in the completion of the service, including all administrative costs, overheads, travelling,



expenses etc). The Park Authority reserves the right to clarify any element of these costs with the successful bidder prior to entering into the contract of appointment.