



For decision

Title: Notice of forthcoming Board election for Convener, Deputy Convener and Committee Chairs

Prepared by: Mariaan Pita, Executive Support Manager

Purpose

This paper notifies the board of forthcoming elections for the offices of Convener and Deputy Convener and proposes arrangements for the conduct of those elections. Standing orders require that timetables for all elections are established at least two months in advance of terms of appointment coming to an end. This paper satisfies the standing orders in this regard.

Recommendations

The Board is asked to:

- a) Agree election process of the Board Convener, Performance Chair and Resources Chair.
- b) Agree notification of forthcoming election of Board Deputy Convener and Audit and Risk Chair.
- c) Agree that the timetable for Board Deputy Convener and Audit and Risk Chair will be considered at the Formal Board meeting In June.

Background Information

1. The Board Convener's term comes to an end on 31 July 2026, and Deputy Convener on 07 September 2026.
2. The election will follow the process set out in Standing Orders, which replicates the process adopted by the Board for elections in 2023 of the Board Convener and Deputy Convener, and for a number of elected roles since that time. These elections were held electronically, avoiding the need to schedule the election at the time of a meeting and enabled all members to participate in the vote irrespective of their ability to be present on a specific date, while retaining full anonymity of votes cast.



3. The following committee roles will also require elections to be held at the appropriate time, as the current terms of office come to an end:
 - a) Resources Committee and Performance Committee Chairs: term for each chair ends 25 July 2026
 - b) Audit and Risk Committee Chair: term ends 31 October 2026
 - c) Resources Committee Deputy Chair: term ends 09 November 2026
 - d) Performance Committee Deputy Chair: term ends 07 December 2026
4. This paper takes forward these matters.

Election of Board Convener and Board Deputy Convener

5. This paper provides board with advance notice under paragraph 4 of the Standing Orders of the end of the terms of office for both the Board Convener and Board Deputy Convener, due to conclude at the end of July and early September 2026 respectively.
6. The elections will be held firstly for the Board Convener, and secondly for the Board Deputy Convener, with the successful candidates taking up appointment following the conclusion of the current terms on 01 August 2026 and 08 September 2026, respectively.
7. A proposed election timetable is set out below.

Election of Committee Chairs

8. As noted in the Standing Orders the Committee Chair elections are undertaken as follows:
 - a) " Committee Chairs shall be elected by the full Board using the voting procedures set out in these Standing Orders for the election of the Board Convener. Committee Chairs so elected shall be a member of the Committee in terms of that Committee's terms of reference. Any subsequent requirement for review of the membership of the Committee in question shall be undertaken by the Convener and the Governance Committee. The Deputy Chair of Committees shall be appointed by each Committee from among the membership of the Committee agreed by the Board."



9. The election of Committee Chairs shall follow after the election of the Board Convener and Board Deputy Convener in the following order:
 - Performance Committee Chair
 - Resources Committee Chair
 - Audit and Risk Committee Chair

10. Election of Board Convener will commence with an invite for nominations, in accordance with section 4a of Standing Orders, on Monday 20 April 2026. The election process will follow the following timetable:
 - Monday 20 April invite for nominations and seconds issued
 - Monday 4 May period for nominations and seconds closed
 - Monday 4 May list of valid nominations issued to board
 - Tuesday 5 May in event of two or more candidates, supporting statements issued
 - Wednesday 6 May electronic ballot opened
 - Friday 8 May electronic ballot closed at 15:00
 - Friday 8 May result of electronic ballot announced

11. Election of the Performance Committee Chair will commence with an invite for nominations, in accordance with section 4a of Standing Orders, on Monday 18 May 2026. The election process will follow the following timetable:
 - Monday 18 May invite for nominations and seconds issued
 - Monday 1 June period for nominations and seconds closed
 - Monday 1 June list of valid nominations issued to board
 - Tuesday 2 June in event of two or more candidates, supporting statements issued
 - Wednesday 3 June electronic ballot opened
 - Friday 5 June electronic ballot closed at 15:00
 - Friday 5 June result of electronic ballot announced

12. Election of the Resources Committee Chair will commence with an invite for nominations, in accordance with section 4a of Standing Orders, on Monday 15 June 2026. The election process will follow the following timetable:
 - Monday 15 June invite for nominations and seconds issued
 - Monday 29 June period for nominations and seconds closed
 - Monday 29 June list of valid nominations issued to board



- Tuesday 30 June in event of two or more candidates, supporting statements issued
- Wednesday 1 July electronic ballot opened
- Friday 3 July electronic ballot closed at 15:00
- Friday 3 July result of electronic ballot announced

13. In the event that the Board Convener or Performance Committee Chair election has a single candidate from the nomination process, the above timetables may be moved forward to utilise days no longer required for circulation of supporting statements and electronic ballots.
14. Timetables for Board Deputy Convener and Audit and Risk Committee Chair will be presented to the June board meeting.

Mariaan Pita

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Mariaanpita@cairngorms.co.uk