



## PLANNING COMMITTEE SITE VISIT

### Description and notes:

The Planning Committee will be visiting the site of a proposed development to realign the River Tromie on the RSPB reserve close to Kingussie. Committee members will be accompanied by members of the Planning Team and the applicant. The site visit will be open to the public and any other interested parties who contributed to the application process including consultees, and the details will be published on our website. Travel to the site for committee members and members of the planning team will be a combination of fleet vehicles and the applicants' two vehicles as 4 x 4 vehicles are required for the site visit due to the distance to be walked and the potential wet conditions which would make walking time consuming as well as not possible for those with limited mobility. The visit is expected to last around 2 hours and will be run by the convenor of the Planning Committee and the case officer.

### Assessor:

Katherine Donnachie

### Date of initial assessment:

26/09/25

### Date of next review:

Does this risk assessment reduce the risk to an acceptable level?

Yes

This risk assessment is currently:

Under construction



## Risk assessment

Hazard	Who is at risk?	Potential harm	Controls required to make the risk acceptable
Road conditions	Drivers	Accident on public roads or off road	<p>At meeting points staff to ensure all parties embark and disembark onto vehicles safely.</p> <p>When off road and in fields leading down to river the vehicles will be led by the applicant who is familiar with the ground conditions.</p>
Walking on site	All attendees	Tripping/ wet weather conditions/ tired	<p>Planning Committee, staff, applicant and consultees will be transported in vehicles and when they disembark by the river will stay in a group and advised to tread carefully. Convener of planning committee and case officer will brief attendees accordingly. Case officer and Convener will wear high visibility jacket so group can identify them.</p> <p>Site visit arrangements will be published on website in advance setting out the timings, arrangements and need to wear waterproof clothing and footwear (wellingtons advised). This will explain that others who wish to attend the visit will require to walk from the Invertromie steading meeting point to the site itself. This will also highlight that there is limited parking at Invertromie steading, and they will require to make their own way there and thereafter onto any other part of the visit.</p> <p>Case officer and Committee convener will brief any other parties attending at the meeting point before they head to the site.</p> <p>Committee members will be briefed on arrangements by Clerks to Committee.</p>



Hazard	Who is at risk?	Potential harm	Controls required to make the risk acceptable
Viewing river and marshy ground and uneven and slippery ground	All attendees	Injury from slips, trips, falls.  Slipping in river/ sinking in marshy conditions	Convener and case officer will advise members to stay back from river edge and not stray from safe areas. Group to be briefed to stay together.  Planning staff to carry charged mobile phone to use in the event of an emergency.  Attendees briefed in advance of the nature of the visit.
Cold or wet weather	All attendees	Discomfort, hypothermia, frostnip, frostbite.	Check forecast and amend plans or cancel if necessary.  Advise attendees to wear appropriate clothing. Vehicles will be available to take people back early if conditions deteriorate.
High winds or thunderstorms	All attendees	Injury from flying or falling objects, including trees and branches.  Lightning strike.	Check forecast and amend plans or cancel if necessary.  Vehicles will be available to take people back early if conditions deteriorate.
Biological hazards including animal effluent, insect bites / stings and plants stings.	All attendees	Bites, stings, infection, disease and anaphylaxis.	Advise attendees to wear appropriate clothing, Attendees to stay with group.  The group will be conveyed by vehicles and due the time of year there is less likelihood of stings etc.



Hazard	Who is at risk?	Potential harm	Controls required to make the risk acceptable
Livestock and wildlife	All attendees and livestock.	Kicking, knocked to floor, trampling, letting animals out, spreading disease, and disturbing wildlife.	All gates to be closed by drivers and/or by staff members. Vehicle wheels to be disinfected when leaving Invertromie site onto the Dell of Killiehuntly side if instructed by applicant. Attendees to stay in group, under the supervision of the planning team and applicant.
Injury to those with limited mobility	Parties with limited mobility	Injury getting into or out of vehicles of from walking too far	Staff to assist parties into and out of vehicles and ensure that the main components of the site can be viewed by such parties if necessary from the vehicles.



## PPE requirements

As per the risk assessment above, the following PPE will be required to complete the task.

<input type="checkbox"/> <b>None required</b>	<input type="checkbox"/> <b>Respirator / mask</b> - specify type:
<input type="checkbox"/> <b>Eye protection</b> - specify type:	<input type="checkbox"/> <b>Ear protection</b> - specify type:
<input type="checkbox"/> <b>Protective footwear</b> - specify type:	<input type="checkbox"/> <b>Gloves</b> - specify type:
<input type="checkbox"/> <b>Head protection</b> - specify type:	<input checked="" type="checkbox"/> <b>Other</b> - specify: waterproof clothing and footwear. Case officer and convener to wear high visibility jacket for identification purposes.

## Review history

Date	Name	Position	Comments