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Volunteer Cairngorms

**Volunteer Ranger Application Form**

We are delighted that you would like to apply to become a Volunteer Ranger with Volunteer Cairngorms.

Please complete this form, along with the Monitoring Form and Declaration form, and return them to the address at the end of this form. We will then get in touch to arrange an informal chat and let you know about the outcome of your application. Should you have any questions at all about this form, or the application process, please do not hesitate to contact us, either by emailing [volunteers@cairngorms.co.uk](mailto:volunteers@cairngorms.co.uk) or phoning 01479 870 566.

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| **About you** | |
| **Your name** |  |
| **Your address**  *Please include postcode* |  |
| **Your telephone numbers:**   * **Home** * **Mobile** * **Work (if applicable)** |  |
| **Your email address** |  |
| **Please confirm that you are 18 years old or over** *(state ‘yes’ or ‘no’, for insurance purposes)* |  |
| **How did you hear about the Volunteer Ranger programme?** | CNPA Website 🞏  Another Website 🞏 Please state:  National Park Publication 🞏  Leaflet 🞏  Newspaper 🞏  Volunteer Centre 🞏 Please state:  Word of mouth via a Friend 🞏 via a Ranger 🞏  At an Event 🞏 Which event? |
| **When are you available to volunteer?** *(for example all day every Tuesday, every second Saturday)* |  |
| **Where would you like to volunteer?** *(Please select all that apply)* | |  |  | | --- | --- | | Badenoch and Strathspey  Deeside  Donside  Tomintoul and Glenlivet  Angus Glens |          | |
| **Why would you like to become a Volunteer Ranger?** | |
| **Why do you want to become a Volunteer Ranger?**  *What made you apply? What would you like to get out of being a Volunteer Ranger? Why would you be a good Volunteer Ranger?* |  |
| **What relevant skills and experience could you bring to the Volunteer Ranger Scheme?**  *The Programme is open to everybody whether you feel you have specific skills or not, however knowing your skills, such as First Aid, Ecology, any academic qualifications, Teaching or Administration can help match you to particular tasks when they arise.* |  |
| **Please give details of any previous experience of volunteering** |  |
| **Referee** | |
| *Please give the details of someone who has known you well for at least a couple of years but who you are not closely related to. Any information received about your background from referees will be dealt with confidentially and not used to discriminate against you unfairly.* | |
| **Name** |  |
| **Address**  *Please include postcode* |  |
| **Email address** |  |
| **Please add any other information about your referee that you feel could be useful.** *Please include details of the relationship of the referee to yourself* |  |
| **Your information** | |
| **Fair Processing Statement**  Cairngorms National Park Authority are a registered data controller and processor. The information you provide on this form will be used by Cairngorms National Park Authority to process your application and will be retained for as long as you volunteer and for three years after you cease to volunteer with the Park Authority. Your personal information will be processed by the Cairngorms National Park Authority securely and in accordance with the Data Protection Act 1998.  By providing your personal information you are consenting to its use as detailed above. Further information about the use of your personal information, how you can access or make amendments to your personal information can be obtained from CNPA.  **Use of images**  By completing and submitting this volunteer application form, you agree that the Cairngorms National Park Authority (and partner organisations such as Ranger Services, land owners or land managers that operate within the Cairngorms National Park for example) may take photographs of you for publicity purposes, including for use in: publications (internal and external); and the Internet (accessible to all Internet Users worldwide).  ***If you do not agree to your images being used for these purposes, please tick this box:*** *🞎*  **Data Protection Act 1998:**  The Cairngorms National Park Authority processes all personal information we hold in accordance with the Data Protection Act 1998. We will use the personal information you provide us on this form to process your application. When signing up for volunteer projects with us, your name, telephone number and email address will be held on our volunteer database where volunteers who have signed up for the same project will be able to see this information. This enables contact to be made with you to make arrangements for taking part in the volunteer project you are interested in. Making contact with other volunteers using the details on the database should only be in relation to your volunteering activities.  Partner organisations which may also have access to volunteer contact details when these organisations are involved in hosting you as Volunteer Rangers. | |
| **Statement of Volunteer Agreement** | |
| *Should your application to be a Volunteer Ranger be successful, this volunteer agreement sets out what Volunteer Rangers can expect from the National Park Authority, and what the National Park Authority hopes for from volunteers.*  *In engaging volunteers the National Park Authority will provide volunteers with the appropriate support and make best efforts to ensure volunteers will:*   * Know what is expected of them and to be given clear information and induction * Have clearly specified lines of support and supervision * Be shown appreciation * Have safe volunteering conditions * Be insured. This is applicable only whilst performing authorised duties and does not cover personal belongings * Know what their rights and responsibilities are if something goes wrong * Be paid certain out of pocket expenses incurred in connection with your volunteering with (please speak to the volunteer coordinator for further details) * Be trained and receive ongoing opportunities for learning and development * Be free from discrimination * Experience personal development through their participation as volunteers * Receive a written reference if required * Be consulted on decisions that will affect what they do * Be able to withdraw from volunteering (however, the Cairngorms National Park Authority would appreciate as much notice as possible if you want to stop volunteering with the Cairngorms National Park Authority).   *The Cairngorms National Park Authority hopes that volunteers will:*   * Carry out their tasks in a way that corresponds to the aims and values of the Cairngorms National Park Authority * Comply with agreed guidelines, remits, policies and procedures. This includes for example, complying with Health and Safety requirements, following instructions where given and acting in safe and responsible manner. * Be reliable * Respect confidentiality – in the course of providing your volunteering services, you may have access to confidential information relating to the Cairngorms National Park Authority. The Cairngorms National Park Authority expects you not to use or disclose this information to any person either during your volunteering experience with the Cairngorms National Park Authority or at any time afterward. * Attend training and support sessions where agreed. * Undertake to familiarise themselves with any regulations at all worksites and buildings. * Return any loaned equipment upon completion of services.   This Statement of Volunteer Agreement is binding in honour only and is not intended to be a legally binding contract between us. It may be cancelled at any time at the discretion of either party. Neither of us intends any employment relationship to be created now or at any time in the future.  **🞏 I have read and agree with the above Statement of Volunteer Agreement**   |  | | --- | | **Signature** | | Signature ………………………………………………………………………………….  Print Name……………………………………………………………………………….  Date ……………………………………………………………………………….............. |   Please also complete the Declaration and Monitoring Forms and return them to:  Catriona Campbell  Cairngorms National Park Authority  14 The Square  Grantown-on-Spey  PH26 3HG Email: catrionacampbell@cairngorms.co.uk | |

This project has been part-financed by the Scottish Government and the European Community

(Cairngorms Local Action Group) LEADER 2014-2020 Programme

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“The European Agricultural Fund for Rural Development: Europe investing in rural areas”